

TEKSERVİS TEKNİK VE TIBBİ ÜRÜNLERİ PAZARLAMA SAN. VE TİC. LTD. ŞTİ.

PRIVACY NOTICE ON THE PROTECTION AND PROCESSING OF PERSONAL DATA

Pursuant to the provisions of the Personal Data Protection Law No. 6698 (“KVKK”), any information that identifies or makes you identifiable is processed by TEKSERVİS TEKNİK VE TIBBİ ÜRÜNLERİ PAZARLAMA SAN. VE TİC. LTD. ŞTİ. (Data Controller).

“Processing of personal data” is a legal concept. Law No. 6698 refers to it as any operation performed on data, such as obtaining, recording, storing, retaining, modifying, reorganizing, disclosing, transferring, acquiring, making available, classifying, or preventing the use of personal data.

The personal data you share with us may be processed in accordance with the KVKK, in a manner that is relevant and proportionate to our activities and services, transferred to third parties within and/or outside the country, stored, used for commercial purposes, including profiling or legitimate interests, and classified.

As the Data Controller, we attach the utmost importance to the security of your personal data and take the highest possible security measures to protect your privacy during the collection, storage, processing, and, if necessary, sharing of your personal data in accordance with the law in all products and services we offer you.

The purpose of publishing this privacy notice is to inform you as clearly as possible about the methods of collecting your personal data, the purposes of processing, the legal grounds for processing, and your legal rights, to your satisfaction.

The following information and concepts related to the protection and processing of personal data are provided to ensure that you are fully informed about these matters.

1. Identity of the Data Controller

In accordance with the Personal Data Protection Law No. 6698 (Law No. 6698), the data controller is TEKSERVİS TEKNİK VE TIBBİ ÜRÜNLERİ PAZARLAMA SAN. VE TİC. LTD. ŞTİ. Your personal data will be collected and processed by the data controller within the scope described below.

2. Purpose of Processing Personal Data

Your personal data may be collected by the Data Controller in accordance with the Law, through automated or non-automated means, verbally, in writing, or electronically, depending on the services provided by the Data Controller and its commercial activities.

In accordance with the conditions specified in Articles 5 and 6 of the Law and all relevant legislation, the personal data is processed so that the Data Controller can:

- conduct employee candidate/intern/student selection and placement processes;
- execute the application processes of job applicants;
- manage information security processes;
- fulfill the obligations arising from employment contracts and legislation for employees;
- conduct the processes related to fringe benefits and interests for employees;
- carry out training activities;
- conduct finance and accounting operations;

- plan human resources processes;
- execute/monitor business operations;
- carry out occupational health/safety activities;
- manage organizations and events;
- conduct information security processes;
- ensure security of physical premises;
- conduct goods/services procurement processes;
- conduct goods/services sales processes;
- carry out management activities;
- monitor and conduct legal affairs;
- carry out communication activities;
- conduct contract processes;
- provide goods/services post-sales support services.

3. Transfer of Personal Data

Your personal data may be transferred within the limits of the relevant legislation, for the purposes specified above and in order to fulfill the obligations imposed by the legislation, in accordance with the conditions and purposes of personal data processing specified in Article 8 of Law No. 6698 on the transfer of personal data and Article 9 on the transfer of personal data abroad.

The domestic and international recipient groups and transfer purposes are listed below.

Within the country, data may be transferred to the following groups based on the *existence of regulations, other processing conditions arising from the law, the existence of a contract, the necessity of fulfilling obligations and commitments, legitimate interest, and the existence of explicit consent.*

Domestic Recipient Groups:

- Authorized Public Institutions and Agencies
- Suppliers

International Recipient Groups: No transfers are made internationally.

4. Method of and Legal Basis for Collecting Personal Data

Your personal data is collected and processed in accordance with the KVKK and other relevant legislation and the Personal Data Protection and Processing Policy of TEKSERVİS TEKNİK VE TIBBİ ÜRÜNLERİ PAZARLAMA SAN. VE TİC. LTD. ŞTİ., for the purposes specified above and using the collection methods given below.

- Establish, exercise or protect a right
- Legitimate interests of the data controller
- Fulfillment of a legal obligation
- Compliance with laws
- Conclusion of a contract
- Obtaining explicit consent

Your Personal Data collected verbally, in writing, or electronically through the processing methods mentioned above is processed in accordance with Articles 5 and 6 of the KVKK, based on the legal grounds of *Array*.

Your personal data collected and processed using the methods listed above may be processed and transferred for the purposes specified in this Privacy Notice, within the scope of the personal data processing conditions and purposes specified in Articles 5 and 6 of Law No. 6698.

5. As the Data Subject, you have the following rights listed in Article 11 of Law No. 6698:

- Learn whether your personal data is being processed;
- Seek information on how your personal data has been processed;
- Learn the purpose of processing your personal data and whether it is used in accordance with that purpose;
- Know the third parties to whom your personal data is transferred domestically or abroad;
- Request correction of your personal data in case of incomplete or incorrect processing, and demand that the action taken in this regard be communicated to the third persons to which your personal data was transferred;
- Request deletion or destruction of your personal data although it was processed in accordance with the provisions of the Law No. 6698 and other laws in case of disappearance of the reasons for processings, and demand that the action taken in this regard be communicated to the third persons to which your personal data was transferred;
- Challenge any result to your detriment upon analysis of your processed data exclusively through automated systems;
- Claim compensation for your damages as a result of unlawful processing of your personal data.

If you submit your requests regarding your rights to us using the methods specified below, we will respond to your request free of charge as soon as possible and within thirty days at the latest, depending on the nature of the request. However, if we incur additional costs, we will charge the fee specified by the Personal Data Protection Board. In this context, in accordance with the first paragraph of Article 13 of Law No. 6698, you may submit your request to exercise the rights mentioned above in writing and through other methods determined by the Personal Data Protection Board. In this context, the channels and procedures for submitting your written requests to our company under Article 11 of Law No. 6698 are explained below. To exercise your rights mentioned above, you can fill out and sign the data subject request form, a sample of which is available at [\\${website}](#), and then send this application form or your original signed petition to exercise your rights to:

- Hüseyin Rahmi Sk. No: 7/7 06680 Çankaya, ANKARA
- tekservis@tekservis.com, along with information and documents authenticating your identity
- or send it to the above address via notary public or registered mail with return receipt.

Thank you for reading this privacy notice.

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